



Stratford Landing Elementary School PTA
8484 Riverside Rd. Alexandria, VA 22308



PTA Virtual Membership Meeting Minutes

Date: Tuesday, June 9, 2026

Time: 6:30pm

Executive Board Members in Attendance:

- Adam Schildge, President
- Kristen Donahue, President-Elect
- Kristine Paschalis, Secretary
- April Mittlefehldt, Treasurer

17 attendees total.

1. Welcome

Adam provided a welcome to a membership and a review of the successful events and PTA priorities from the 2025-2026 school year. He additionally thanked all volunteers of the PTA and at-large.

2. Review and Approval of Minutes

- Minutes from 4.9.26 Membership Meeting were provided.
- There was a motion and unanimous approval of the minutes.

3. Amendment to Organizational Structure

- Amend the position of Finance Vice President from the bylaws
- This position was instated for the 2025-2026 school year, voted upon in 2025, and bylaws were changed. After one year, the PTA is recommending to amend the position from the bylaws
- There was a motion and unanimous approval to amend the position

4. 2026-2027 SLES PTA Election

- The following slate of nominees was presented to the membership and candidates were given the opportunity to introduce themselves.
- There was a request for volunteers for the Vice President role.
- There was a unanimous vote for the 3 positions to be elected for the 2026-2027 PTA.
 - a. President: Kristen Donahue
 - b. Vice President: Vacant
 - c. Treasurer: Caitlin Mandel
 - d. Secretary: Katherine Gianino

5. Appoint Financial Review Committee

- April explained that each year the membership needs to appoint a financial review committee to review the financials.

- The following people were nominated to serve on that committee
 - Tracy Shaw
 - Caitlin Mandel
 - Tom Shupe
 - David Blood
- There was a unanimous vote for the 4 nominees to be appointed to the financial review committee.
- Committee begins the review in July and ends in August.

6. Treasurer's Report

- April reviewed the overall revenue and expenses for the 2025-2026 year.
- April presented a proposed summer budget to carry operations through the summer months to prepare for the start of the school in August.
 - i. There was a motion and unanimous approval for the proposed budget with no changes

7. Open Discussion and Questions

- No questions

Meeting adjourned.